



## **HEALTH AND SAFETY POLICY**

### **As required by the Health and Safety at Work etc. Act 1974**

This document, and those that support it, apply to all people and activities within Simply The Best Training Consultancy Ltd, and all visitors to our site.

- Please read this document in full and note any implications for you.
- Ensure that all relevant people - those who have a responsibility under this policy - do likewise.
- Please add this to the Health and Safety file, replacing any previous versions of the document.

### **STATEMENT OF INTENT**

#### **Commitment to Safety**

Simply The Best Training Consultancy believes that the people it works with are its most important asset. We are committed to ensuring that all our activities are carried out in such a way as to safeguard the health, safety and welfare of anyone and everyone associated with, or affected by them. We will work to provide a safe and healthy working environment for all our staff, whether full time or part time, permanent or temporary, trainees or participants. Where this is reasonably practicable, we will extend this provision to include people recruited to our directly managed events and activities.

To help us achieve this commitment we require anyone covered by this policy to comply with all aspects of it.

#### **Meeting this commitment**

We will work to meet this commitment by:

- Identifying and assessing any and all risks to which these people will be exposed, and arranging and introducing specific measures to reduce these risks.
- Building, adopting and reviewing a body of safe working practices, safety precautions and accident prevention procedures.
- Providing sufficient skilled supervision, relevant instructions and appropriate training to all levels, in both health and safety, and job specific skills.
- Encouraging staff to contribute their own ideas for new and improved safety procedures.
- Consulting with staff when any new or changed safety procedures are being introduced or planned.

## Our responsibilities

Simply The Best Training Consultancy Ltd recognises and fully accepts its legal obligations under the Health and Safety at Work etc. Act 1974 and will endeavour to comply with these, and all other appropriate statutory provisions. This statement is supported by notes on the organisation and other information, which as a whole, form our Health and Safety Policy.

We require those organisations working for, or with us, to have in place and to implement suitable and sufficient health and safety procedures in accordance with the appropriate statutory provisions.

We will collect and analyse information on accidents, dangerous incidents and work related ill health. Any such incident will be investigated and the outcomes shared, and used to prevent re-occurrence and improve practice.

This statement should be read by, and made available to all staff who work for the Simply The Best Training Consultancy Ltd, and is available to all associated with Simply The Best Training Consultancy Ltd.

Signed: .....

Print Name: .....

Date: .....